

**TOWN OF WORTHINGTON
ANNUAL TOWN MEETING
May 4, 2019 – 9:30 AM**

Hampshire ss:

To either of the Constables of the Town of Worthington in the County of Hampshire.

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in election and in Town affairs to meet at the RH Conwell Elementary School in said Worthington on Saturday the Fourth of May, 2019 at 9:30 AM, then and there to act on the following articles:

ARTICLE ONE: To Choose all other Town officers as are not required by law to be elected by ballot.

- Almoners of the Whiting Street Fund
 - Bruce Barshefsky, Catherine Whitcomb, Diane Meehan
- Field Drivers and Fence Viewers
 - Bart Niswonger, Kevin Porter, Darlene Millman
- Surveyors of Wood and Timber
 - Keith Manley, Christopher Powell, Clarence Witter

ARTICLE TWO: To Act upon the reports of the Town Clerk, Town Treasurer, Selectboard, Almoners of the Whiting Street Fund and other elected or appointed officers or committees of the Town.

ARTICLE THREE: To see if the Town will vote to Appropriate and Transfer from the General Stabilization Fund the sum of **\$179,015.63** to fund the additional construction by Comcast of its Cable/Broadband Build Project to reach the additional premises that are currently listed as *not to be served* on the following roads: Bashan Hill Road, Fisk Road, Parish Road, Rida Road, River Road and Sam Hill Road, or take any action in relation thereto.

Selectboard Action: Recommended Finance Comm. Action: Recommended

ARTICLE FOUR: To see if the Town will vote to Raise and Appropriate the sum of **\$1,091,204.25** for the total Worthington School District Budget for the period of July 1, 2019 through June 30, 2020, or take any other action in relation thereto:

Worthington School District Appropriation	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Elementary	\$742,837.35	\$798,204.25	Recommended	Recommended
Secondary	335,250.00	293,000.00	Recommended	Recommended
Total	\$1,078,087.35	\$1,091,204.25		

ARTICLE FIVE: To see if the Town will vote to Raise and Appropriate the sum of **\$25,000.00** to the Pre-School revolving fund to help mitigate the timing of receipts to expenditures and for any shortfall that may exist between receipts and expenditures, or take any other action in relation thereto.

Selectboard Action: Recommended

Finance Comm. Action: Recommended

ARTICLE SIX: To see if the Town will vote to Raise and Appropriate the sum of **\$224,300.00** for Vocational Education, or take any other action in relation thereto:

Vocational Education	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
	\$192,933.00	\$224,300.00	Recommended	Recommended

ARTICLE SEVEN: To see if the Town will vote to Raise and Appropriate the sum of **\$77,108.00** to be paid to Gateway Regional School District for Capital and MSBA payback costs, or take any other action in relation thereto:

Gateway School District Payback	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Bonded Projects	\$63,011.00	\$55, 820.00	Recommended	Recommended
MSBA Payback	21,288.00	21,288.00	Recommended	Recommended
Total	\$84,299.00	\$77,108.00		

ARTICLE EIGHT: To see if the Town will vote to fix the salaries or compensation of all elected officers of the Town, as provided by MGL Chapter 41, Section 108 as amended, and to Raise and Appropriate the sum of **\$49,476.00** for these salaries and compensation to be as of July 1, 2019 as follows, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Selectboard, Chair	\$2,307.00	\$2,307.00	Recommended	Recommended
Selectboard, Clerk	.00	2,027.00	Recommended	Recommended
Selectboard, Member	2,027.00	2,027.00	Recommended	Recommended
Bd. of Health, Chair	1,806.00	1,829.00	Recommended	Recommended
Bd. of Health, Clerk	1,806.00	1,829.00	Recommended	Recommended
Bd. of Health, Mem.	1,806.00	1,829.00	Recommended	Recommended
Moderator	100.00	100.00	Recommended	Recommended
Town Clerk	10,235.00	10,368.00	Recommended	Recommended
Assessors, Chair	6,121.00	6,201.00	Recommended	Recommended
Assessors, Clerk	13,133.00	13,304.00	Recommended	Recommended
Assessors, Member	5,557.00	5,629.00	Recommended	Recommended
Tree Warden	2,0000	2,026.00	Recommended	Recommended
Total	\$46,898.00	\$49,476.00		

ARTICLE NINE: To see if the Town will vote to Raise and Appropriate the sum of **\$398,210.00** for the following Town charges, or take any other action in relation thereto:

GENERAL GOVERNMENT:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Selectboard Expenses	\$3,000.00	\$3,000.00	Recommended	Recommended
Assessors' Expenses	1,750.00	1,750.00	Recommended	Recommended
Classified Advertising	2,000.00	2,000.00	Recommended	Recommended
Tax Map Maintenance	1,400.00	1,600.00	Recommended	Recommended
Assessors' Software Support	7,840.00	8,200.00	Recommended	Recommended
Assessors' Revaluation	1,800.00	3,900.00	Recommended	Recommended
Online Tax Maps	2,400.00	2,400.00	Recommended	Recommended
Town Clerk's Expenses	700.00	700.00	Recommended	Recommended
Election Expenses	3,435.00	2,180.00	Recommended	Recommended
Registrars' Expense	50.00	50.00	Recommended	Recommended
Tree Warden's Expenses	20,000.00	10,000.00	Recommended	Recommended
Tax Collector	16,640.00	17,198.00	Recommended	Recommended
Asst Tax Cltr/Asst Treasurer	7,575.00	7,825.00	Recommended	Recommended
Tax Collector's Expenses	4,100.00	4,100.00	Recommended	Recommended
Tax Collector's Software	5,094.00	5,094.00	Recommended	Recommended
Accounting Services	30,000.00	30,000.00	Recommended	Recommended
Accounting Software	3,434.00	3,606.00	Recommended	Recommended
Treasurer	16,640.00	17,198.00	Recommended	Recommended
Treasurer's Expenses	4,500.00	4,500.00	Recommended	Recommended
Treasurer's Software	1,529.00	1,287.00	Recommended	Recommended
Town Payroll Service	2,500.00	2,700.00	Recommended	Recommended
Executive Assistant	50,711.00	52,416.00	Recommended	Recommended
Assistant Secretary	750.00	750.00	Recommended	Recommended
Recording Secretary	10,000.00	8,000.00	Recommended	Recommended
Bd. of Appeals Expense	500.00	500.00	Recommended	Recommended
Conservation Comm. Exp.	600.00	600.00	Recommended	Recommended
Town Off. Maint. & Sup.	3,200.00	3,200.00	Recommended	Recommended
Town Hall Maintenance	4,500.00	4,500.00	Recommended	Recommended
Town Hall Custodian	2,668.00	2,634.00	Recommended	Recommended
Town Telephone Exp.	8,160.00	8,800.00	Recommended	Recommended
Town Building Heating	23,000.00	23,000.00	Recommended	Recommended
War Memorial & Town Bldgs	250.00	250.00	Recommended	Recommended
Conwell Bldg. Expenses	102,500.00	102,500.00	Recommended	Recommended
IT/Comptr. Replenishmt plan	4,000.00	4,000.00	Recommended	Recommended
Comptr. Maint. & Supplies	700.00	700.00	Recommended	Recommended
Computer Maint. Labor	3,200.00	3,200.00	Recommended	Recommended
Town Web Site	2,500.00	1,000.00	Recommended	Recommended
Planning Board Expenses	300.00	300.00	Recommended	Recommended
P.V.P.C.	187.00	192.00	Recommended	Recommended
Recreation Comm. Exp.	1,600.00	1,600.00	Recommended	Recommended
Finance Comm. Expense	140.00	140.00	Recommended	Recommended
Town Reports	1,250.00	1,250.00	Recommended	Recommended
Law Account Expense	12,000.00	12,000.00	Recommended	Recommended
Tax Taking-Collector	1,200.00	1,200.00	Recommended	Recommended
Tax Title Foreclosure Treas.	2,500.00	2,500.00	Recommended	Recommended
Tax Title Foreclosure Maint.	2,000.00	2,000.00	Recommended	Recommended
Audit Expenses	12,500.00	12,500.00	Recommended	Recommended

Council on Aging	7,486.00	8,490.00	Recommended	Recommended
COA Building Lease	15,000.00	10,700.00	Recommended	Recommended
Total	\$410,489.00	\$398,210.00		

ARTICLE TEN: To see if the Town will vote to Raise and Appropriate the sum of **\$440,935.00** for the following Town charges, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Hampshire Cty Retirement	\$113,996.00	\$143,665.00	Recommended	Recommended
Group Insurance	201,566.25	218,315.00	Recommended	Recommended
Unemployment Comp.	1,200.00	1,500.00	Recommended	Recommended
Workers Compensation	15,000.00	10,137.00	Recommended	Recommended
Insurance and Bonds	48,656.00	46,818.00	Recommended	Recommended
Medicare	20,500.00	20,500.00	Recommended	Recommended
Total:	\$374,352.00	\$440,935.00		

ARTICLE ELEVEN: To see if the Town will vote to Raise and Appropriate the sum of **\$19,845.00** for the Worthington Library, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Worthington Library	\$18,900.00	\$19,845.00	Recommended	Recommended

ARTICLE TWELVE: To see if the Town will vote to Raise and Appropriate the sum of **\$12,751.00** and transfer from the Rolland North Cemetery Fund the sum of **\$8,544.00** for a total of **\$21,295.00** for the following Town charges, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Center Cemetery Maint.	\$4,460.00	\$4,434.00	Recommended	Recommended
North Cemetery Maint.	8,594.00	8,544.00	Recommended	Recommended
Ringville Cemetery Maint.	4,018.00	3,995.00	Recommended	Recommended
Historical Cemetery Maint.	928.00	922.00	Recommended	Recommended
Grave Openings	3,400.00	3,400.00	Recommended	Recommended
Total:	\$21,400.00	\$21,295.00		

ARTICLE THIRTEEN: To see if Town will vote to Raise and Appropriate the sum of **\$280,216.01** for the following Town charges, or take any other action in relation thereto:

PUBLIC HEALTH AND SAFETY:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
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Emergency Mgmt. Salary	\$962.00	\$975.00	Recommended	Recommended
Emergency Mgmt. Expenses	600.00	600.00	Recommended	Recommended
CivicReady	1,110.00	1,110.00	Recommended	Recommended
Animal Control Officer Salary	1,579.00	1,600.00	Recommended	Recommended
Animal Control Officer. Exp.	300.00	300.00	Recommended	Recommended
Police Department Expenses	11,000.00	16,500.00	Recommended	Recommended
Police Department Wages	37,382.00	41,382.00	Recommended	Recommended
Police Wages Clerical	9,360.00	9,672.00	Recommended	Recommended
Police IMC Software Maint.	*NEW*	900.00	Recommended	Recommended
Regional Lockup Assessment	1,098.00	1,098.00	Recommended	Recommended
Fire Dept. Operating Expenses	22,795.00	22,795.00	Recommended	Recommended
Fire Department Fuel	2,500.00	2,500.00	Recommended	Recommended
Fire Dept. Wages, Clerical	4,680.00	4,836.00	Recommended	Recommended
Fire Chief	5,200.00	5,375.00	Recommended	Recommended
Fire Dept. Grant Writer	1,191.00	1,206.00	Recommended	Recommended
Fire Dept. Code Insp. Comp.	1,500.00	1,500.00	Recommended	Recommended
Fire Dept. Call Comp.	13,000.00	13,000.00	Recommended	Recommended
Hilltown Comm. Ambulance	24,568.00	28,360.01	Recommended	Recommended
Town Constable	100.00	100.00	Recommended	Recommended
Animal Inspector	659.00	668.00	Recommended	Recommended
Building Commissioner	10,046.00	14,841.00	Recommended	Recommended
Building Inspector Alternate	200.00	203.00	Recommended	Recommended
Building Inspector's Expenses	400.00	1,375.00	Recommended	Recommended
Plumbing Inspector	1,431.00	1,450.00	Recommended	Recommended
Plumbing Inspector's Expense	400.00	400.00	Recommended	Recommended
Wiring Inspector	3,235.00	3,277.00	Recommended	Recommended
Wiring Inspector's Expense	120.00	120.00	Recommended	Recommended
Assist. Wiring Insp. Expense	300.00	300.00	Recommended	Recommended
Gas Inspector	1,125.00	1,140.00	Recommended	Recommended
Board of Health Expenses	200.00	200.00	Recommended	Recommended
Board of Health Agent	4,900.00	3,900.00	Recommended	Recommended
Ctrl. Hamp. Veterans' Service	5,033.00	5,227.00	Recommended	Recommended
Veteran's Aid	36,000.00	30,000.00	Recommended	Recommended
Disposal Works	45,000.00	45,000.00	Recommended	Recommended
Disposal Attendant	10,500.00	10,800.00	Recommended	Recommended
Hilltown Resource Mgt. Coop.	6,546.00	6,220.00	Recommended	Recommended
Street Lights	750.00	800.00	Recommended	Recommended
Hampshire Cnty Emer Comm Sys	486.00	486.00	Recommended	Recommended
Total:	\$266,256.00	\$280,216.01		

ARTICLE FOURTEEN: To see if the Town will vote to Appropriate and Transfer the sum of **\$630.20** from the Town Radio Upgrade Account and the sum of **\$9,280.00** from the Thermal Imaging Account to fund a new Fire Department Radio Upgrade Account, or take any other action in relation thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE FIFTEEN: To see if the Town will vote to Appropriate and Transfer the sum of **\$40,223.00** from the General Stabilization Fund to purchase a 2019 Chevrolet

Tahoe Police Cruiser to replace the current 2009 Chevrolet Tahoe Police Cruiser or take any other action in relation thereto.

Selectboard Action: Recommended

Finance Comm. Action: Recommended

ARTICLE SIXTEEN: To see if the Town will vote to authorize the Selectboard to enter into a ten (10) year contract with the option for a five (5) year extension, commencing on July 1, 2020 with the qualified vendor selected by MassDEP through a competitive bid process for recycling processing services for the Town, subject to the Selectboard’s determination that the contract is in the best interests of the Town and subject to Town Meeting approval in the Spring 2020 for funding for these services or take any other action in relation thereto.

ARTICLE SEVENTEEN: To see if the Town will vote to Raise and Appropriate the sum of **\$34,983.50** for Principal and Interest on the Fire Truck Debt, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
Fire Pumper Truck	\$35,731.00	\$34,983.50	Recommended	Recommended

ARTICLE EIGHTEEN: To see if the Town will vote to Raise and Appropriate the sum of **\$546,286.00** for the following Town charges, or take any other action in relation thereto:

	FY2019 Adopted	FY2020 Proposed	Selectboard Action	Finance Comm. Action
General Highway Maint.	\$50,000.00	\$50,000.00	Recommended	Recommended
Road Sweeping	6,000.00	6,000.00	Recommended	Recommended
Town Mowing	8,000.00	10,000.00	Recommended	Recommended
Winter Highway Maint.	95,000.00	110,000.00	Recommended	Recommended
Wtr. HWY Overtime Wages	11,853.00	11,853.00	Recommended	Recommended
Highway Dept. Wages	111,842.00	148,963.00	Recommended	Recommended
Highway Wages Clerical	4,680.00	4,836.00	Recommended	Recommended
Highway Superintendent	67,247.00	69,555.00	Recommended	Recommended
Hwy.Supt. Add'l Wtr. Comp.	2,479.00	2,479.00	Recommended	Recommended
Garage Maintenance	14,000.00	14,000.00	Recommended	Recommended
Machinery Maintenance	30,000.00	30,000.00	Recommended	Recommended
Highway/Police Fuel	27,000.00	27,000.00	Recommended	Recommended
Superintendent's Expense	700.00	1,600.00	Recommended	Recommended
Secondary Rd. Improvemts.	60,000.00	60,000.00	Recommended	Recommended
Total:	\$488,801.00	\$546,286.00		

ARTICLE NINETEEN: To see if the Town will vote to Appropriate and Transfer the sum of **\$44,000.00** from the General Stabilization Fund to purchase a 2019 Ford F350 Flatbed Pick-up Truck (includes Trade-in and Plow Package), to replace the current 2010 Ford F350 Pick-up, or take any action relative thereto.

Selectboard Action: Recommended

Finance Comm. Action: Recommended

ARTICLE TWENTY: To see if the Town will vote to Appropriate and Transfer the sum

of **\$3,500.00** from the General Stabilization Fund to Contract Services to Paint the East Exterior Side of Town Hall, or take any action relative thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-ONE: To see if the Town will vote to Appropriate and Transfer the sum of **\$5,000.00** from the General Stabilization Fund to the Route 143 Land Easement Acquisition Account, or take any action relative thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-TWO: To see if the Town will vote to Raise and Appropriate the sum of **\$3,500.00** for expenses associated with a Founder's Day Event, or take any action relative thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-THREE: To see if the Town will vote to Raise and Appropriate the sum of **\$10,000.00** to establish a Reserve Fund to provide for extraordinary or unforeseen expenditures, as provided by M.G.L. Chapter 40, Section 6, as amended, or take any other action in relation thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-FOUR: To see if the Town will vote to Appropriate as available funds the total sum of **\$234,479.00** from Chapter 90 funds or any other amounts from the Commonwealth of Massachusetts for highway construction and/or maintenance, or take any other action in relation thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-FIVE: To see if the Town will vote to Appropriate and Transfer the sum of **\$302,112.00** from Free Cash to the General Stabilization Fund, or to take any other action in relation thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-SIX: To see if the Town will vote to Appropriate and Transfer the sum of **\$18,080.00** from the FY 2019 Vocation Education Account to the Conwell Stabilization Fund, or take any other action in relation thereto.

Selectboard Action: Recommended *Finance Comm. Action: Recommended*

ARTICLE TWENTY-SEVEN: To see if the Town will vote to Authorize the Selectboard to enter into contracts with the Massachusetts Highway Department for construction and/or maintenance of public highways for the Fiscal Year 2020, and further to authorize the Selectboard on behalf of the Town to accept any money from the Commonwealth of Massachusetts for highway construction and/or maintenance, or to take any other action in relation thereto.

ARTICLE TWENTY-EIGHT: To see if the Town will vote to Authorize the Selectboard to apply for Massachusetts State or Federal grant programs and to further Authorize the Selectboard to expend monies received through such programs following a public hearing, or take any other action in relation thereto.

ARTICLES FOR FY 2019

ARTICLE TWENTY-NINE: To see if the Town will vote to Appropriate and Transfer the sum of **\$33,591.63** from the General Stabilization Fund to fund deficit spending in the Winter Highway Maintenance Account, or take any other action in relation thereto.

Selectboard Action: Recommended

Finance Comm. Action: Recommended

And you are directed to serve this warrant by posting attested copies thereof at the Town Hall and Post Office seven days at least before the time of said meeting.

Hereof, fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands April 27, 2019

I have served this warrant as directed.

Date of Posting: _____

Selectboard

Constable

ATTEST

GLOSSARY

APPROPRIATION: An authorization granted by a Town Meeting to make expenditures and to incur obligations for specific purposes. A "specific" appropriation is carried forward year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

AVAILABLE FUNDS: Free Cash, reserves and unexpended balances available for appropriation.

ESTIMATED RECEIPTS: Estimate of money to be received by the Town from various sources, such as licenses, state reimbursements, etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxes when the tax rate is set.

FISCAL YEAR: A twelve-month period commencing July 1, to which the annual budget applies and at the end of which a Town determines its financial position and the results of its operations.

FREE CASH: Certified each July 1 by the Director of Accounts. This is the surplus revenue account (also called "excess and deficiency"), less any uncollected taxes of prior years. It is available for appropriation upon certification. By action of a Special Town Meeting after certification and before setting the tax rate, part or all of any unexpected "free cash" may be applied to reduce the tax rate of the current year. "Free Cash" is also referred to as "Available Funds".

OVERLAY: Is an amount of money raised by Assessors for the purpose of creating a fund to cover abatements and uncollectible taxes.

OVERLAY SURPLUS: Unused, accumulated amount of the Overlay for various years, which may be voted for extraordinary or unforeseen purposes.

RESERVE FUND: An amount appropriated for unforeseen or emergency purposes. An amount can be transferred from the Overlay Surplus Account to this fund, and it is controlled exclusively by the Finance Committee.

STABILIZATION: A special account created to provide for capital expenditures which are invested until used.

SURPLUS REVENUE: The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

TOWN MEETING WARRANT: A written order calling an Annual or Special Town Meeting and containing a list of items to be acted upon. Warrants are posted at the official posting places (Town Hall and Post Office).