

**WORTHINGTON PUBLIC SCHOOL DISTRICT
WORTHINGTON, MA 01098**

**SCHOOL COMMITTEE MEETING
10/08/2015**

**R.H. CONWELL BUILDING
6:30 PM**

MINUTES

Members present: Chair John McDonald, Debbie Carnes, Alison Todd, Maria Bebee and Alex Lak.

Selectboard: Chair Dick Wagner and Charley Rose

Administrative/Staff: Gretchen Morse-Dobosz, Secretary Gail Bergeron and Director of Curriculum at Hampshire Regional Gail Lucey.

Guest: Peg O'Neal

1. Call to Order at 6:40 P.M.

2. Audience Participation:

- Gretchen and Gail Lucey are putting together a three week school- wide professional development curriculum containing the element, structure and outline to present to the teachers based on a survey to the students: If you could learn three things, what would you want to learn about? Answers across the grades were around culture, geography and places. On January 13, this whole process will be reviewed.
- Gail Bergeron was concerned with the lack of phone service from Cornerstone. The phones are erratic, ringing while in conversation and cutting off callers. Peg will connect with Cornerstone to get the issue resolved.

3. Routine Matters

3.1 Approval of past Meeting Minutes: 9/10 minutes were reviewed. Debbie made a motion to accept the 9/10 minutes. Alison seconded. Motion passed unanimously. Alex and Maria abstained.

3.2 Correspondence: None

3.3 Superintendent/Principal Update (Gretchen):

- Trooper Carmichael along with 3 State Troopers gave an hour long presentation on lockdown. Three local officers were present. There will be a gentle, kid friendly lock down practice on December 2nd.
- Half day yesterday was spent discussing housekeeping issues and in-care evaluator.
- First casualty of playground: Young lady with broken arm.
- Kitchen passed Board of Health inspection.
- School Committee will be asked to approve visionary statements.
- Trash: Tommo will remove the trash while Ryan is recovering. Recycling was discussed.
- Para Professional: The second Para Professional has given her notice from a challenging 6 hour 'one on one', with a student who has high needs. Some suggestions: Using two paraprofessionals or rotating three para-professionals to spend two hours each with this student instead of one full time.

4. Personnel/Payroll issues:

Health insurance payments are being withdrawn on an uninsured employee.

The Personnel Policy Handbook is to be reviewed by the school committee and additions should be made. Any amendments need to be town wide.

5. Enrollment: Dick Wagner requested a count of the number of students being educated in other venues.

Building Maintenance:

Gutters will be installed on the South and East side of the building. The roof will need to be replaced soon and finances will be looked into.

Curb cuts should be marked to warn visitors of danger.

Preschool Payroll: The accountant will be asked which account number is to be used to expend from the revolving fund. For now, anything charged to the revolving fund should be sent over on a separate invoice. The pre-school teacher and the para-professional should be paid from the revolving fund. Enrollment is not as high as projected. Eleven students are enrolled. This will be further discussed.

5.2 Hampshire Regional Contract Discussion: Hampshire Regional School Committee voted on a three year tuition contract and gave their implied consent to amend it to five years next month. The Committee added a clause stating that school tuition will be increased by the same amount as the School legislature raises the per pupil school choice amount. Maria made a motion to approve the three year contract. Alison seconded. Motion passed unanimously.

5.1 Policy: KF and KF-R Proposed Changes to Building Use Policy

1. Switched priority of groups. *PTO above rec committee.*

a. 48 Add *Business* hours

Page 3: Remove *I'm boiling.*

#11 i. must be a serv-safe certified person overseeing food preparation. Food needs to be purchased through the Hampshire food service. Question will be asked on whether it can be purchased from another food service.

#14 will be billed through the School department

12.3 Nothing is allowed on the wall.

Eliminate #4

Eliminate new 4.a.

Under Building Fee Schedule under Public School Activities change: Individual Worthington resident not generating an income and *not* providing a service deemed by the *School Committee will be charged \$10* per use.

Liability was discussed. Debbie will check with Peggy.

These changes will be considered next month.

6. New Business/Future agenda items

Next meeting: November 8 at 6:30 P.M.

7. Adjourn Debbie made a motion to adjourn at 9:30 P.M. Maria seconded the motion. Motion passed unanimously.

Informational: KF and KF-R

Respectfully submitted,

Suzanne C. Lemieux
Recording Secretary

