

**WORTHINGTON PUBLIC SCHOOL DISTRICT
WORTHINGTON, MA 01098**

**SCHOOL COMMITTEE MEETING
9/10/2015**

**R.H. CONWELL BUILDING
6:30 PM**

MINUTES

Members present: Chair John McDonald, Debbie Carnes and Alison Todd.
Administrative/Staff: Gretchen Morse-Dobosz, Secretary Gail Bergeron and Director of Curriculum at Hampshire Regional Gail Lucey.

Guest: Peg O'Neal

Regrets: Maria Bebee and Alex Lak

1. Call to Order at 6:40 P.M.

2. Audience Participation: Gail Bergeron requested assistance to set up the Postage Meter. It was agreed to call the Computer Tech John Dearie for assistance.

3.1 Approval of past Meeting Minutes

8/13 and 8/27 minutes were reviewed. Alison made a motion to accept the 8/13 minutes. Debbie seconded. Motion passed unanimously. Debbie made a motion to accept the 8/27 minutes as amended. Alison Seconded. Motion passed unanimously.

3.2 Correspondence: School savings program at Florence Bank was discussed. The question will be presented to the PTO. A response was received from Alice Pike stating how happy she is that everything worked out. An article appeared in the Republican newspaper about the school opening.

3.3 Superintendent/Principal Update (Gretchen)

- PE teacher Chris Flynn was formally hired.
- The lunch coordinator and the COA are able to work together. The lunch school collection is up to date and is collected and deposited on Fridays.
- Pre-school tuition collected so far is \$1,180.
- Impromptu fire drill was successful. Peg furnished DAS alarm's telephone number.
- Sgt James Carmichael arranged a training session for lockdown on October 1.
- A whole day professional development program will be held on October 13.
- One to One para Tara Abbott resigned and Alicia Korbut was hired to replace her.
- Janitorial duties: Work is being completed but hours are not compatible with Gretchen's schedule. Ryan will be asked about ordering large garbage cans.
- A Building Inspection resulted in a list of 10 items which has been given to Ryan Neuhauser. Worthington Admin/Secretary Peg O'Neal will contact Julian Traista about the roof leaks. Window signs have been ordered.

5.Policy

5.2Hampshire Regional Contract Discussion: Tuition agreement was discussed. The Hampshire Regional School Committee is supportive of the agreement but needs further discussion. Alison made a motion to amend the draft contract to reflect after the initial three years it's proper that it's continued for a period not to exceed five years. Debbie seconded it. Alison amended the motion. Debbie seconded. Alison made a motion that the term will start out from July 1, 2015 to June 30, 2020, and a successor contract will be negotiated for duration no less than five years. Debbie seconded. Motion passed unanimously.

5.1 Policy:

KF and KF-R: According to Board of Health, prepared food from someone other than the kitchen cannot be stored in the refrigerator. The Luncheon Coordinator will make up a list of requirements.

It was agreed to strike sentences seven, eight and the first sentence of nine and keep the last part of nine. Key policy will be changed. Debbie will contact the Board of Health and ask about the Serv Safe requirements and find out what the special regulations are and what discretion the Committee has in policy. Peg will ask the insurance company about liability concerning community usage and pets. Strike stage detail seeing there is no stage. Strike three because of non- eligibility. Think about vehicles in fields. Adopt own fee schedule. Field and Parking Lot Use: 1) Strike in consultation with the H.R.Athletic Director and Field maintenance personnel. Strike 3. Debbie and Maria will be back with edits by the next meeting.

Alison made a motion to allow Wired West to use the school cafeteria at no charge. Debbie seconded. Motion passed unanimously.

Debbie handed out D policies. The highlighted policies may have potential changes .Double asterisks for definite changes. Anyone who touches money may have to be bonded. Peg will ask the insurance agent about bonding..

6. New Business/Future agenda items

Selectboard meeting: John will post the next Selectboard meeting. To be discussed: unfinished side walk repair; results of lead inspection; policies in section K (accepting public gifts to school) and community use of facility on October 17.

Next meeting: October 8 at 6:30 P.M.

7. Adjourn Debbie made a motion to adjourn at 9:05 P.M. Alison seconded the motion. Motion passed unanimously.

Informational: KF &KF-R Policies
Section D outline

Respectfully submitted,

Suzanne C. Lemieux
Recording Secretary