

**WORTHINGTON PUBLIC SCHOOLS  
P.O. BOX 247  
WORTHINGTON, MA 01098**

**SCHOOL COMMITTEE MEETING  
7/9/15**

**R.H. CONWELL BUILDING  
6:30 PM**

MINUTES

**Members present:** Chairman John McDonald, Maria Bebee, Debbie Carnes, Alex Lak and Alison Todd.

**Guests:** Principal Gretchen Morse-Dobosz, Susan Warner and School Secretary Gayle Bergeron

**1) Call to Order** Meeting was opened at 6:35 P.M.

**2) Audience Participation – for items not on agenda**

**Mailing:** Gretchen and Gayle filled out various forms which resulted in fifty four mailings. Gayle purchased \$35 of postage with her credit card. It was suggested to purchase a postage meter which would save money. Alison pulled up the web site and described the cost and will email the website. John will ask the Selectboard if they're interested in sharing the purchase.

**3) Routine Matters**

**3.1** Approval of past Meeting Minutes May 14 minutes were reviewed. Maria made a motion to accept the minutes of May 14. Debbie seconded. Motion passed unanimously.

June 11 were reviewed. There is confusion about EEAA2 Debbie will research this. The minutes will be tabled until the next meeting.

June 25 minutes were reviewed. Strike out the information of the use of the COA room and idea about hanging a door to increase bathroom access. Maria made a motion to accept the minutes as amended. Alison seconded. Three were in favor. Debbie and Alex abstained.

Alison made a motion to adjust the agenda and move the wraparound program to the next slot. Maria seconded. Motion passed unanimously.

**6.1) Wraparound programs:** The cost of insurance is not viable to have a separate program for a preschool program. It was suggested to combine all ages. A small group program allows for 0 to 14 years old and could be licensed out of the gym. More than 10 kids would enable Susan to run an enrichment program and hire someone to run the wraparound program. Alison made a motion that the School Committee endorses a wraparound program involving preschool through Grade 6 and directs the Principal to publish a bid for proposals for a program that would be no cost to the school district. Susan will start preparing to apply for a license. Debbie seconded the motion. Susan agreed to breakdown her setup as needed. Motion passed unanimously.

**3.2 Correspondence:** None

**3.3 Superintendent/Principal update:**

Craig Jurgenson emailed two items after corresponding with DESE: 1) Roger Hatch is looking for school choice numbers from each school so that they may be charged appropriately. John asked that Roger update Worthington's status so they would not get double billed. Roger assured him that it wouldn't happen. 2) Website is live. Worthington is listed as independent.

**Summer to do list:** Selectman Dick Wagner sent a list of maintenance projects. Debbie pointed out that the sidewalk was not handicapped accessible at the cafeteria entrance.

**Principal:** Gretchen hired two Paraprofessionals. One is for preschool. One more will be hired. The Preschool paraprofessional will join the hiring committee: Alison, Amanda and Gretchen to interview the 3 applicants next week. The Teacher's retreat is on the 21<sup>st</sup> and 22<sup>nd</sup> of July. Gretchen signed a 3 yr. Contract with Direnzi for a copier at a cost of \$131.52 per month. Final transportation bid: Open bid on the 22<sup>nd</sup>, and bids will be brought in on the 23<sup>rd</sup>.

#### **4) Finance Items:**

**4.1** Transition budget spending: \$20,294 was left in the transition budget as of June 30. The School Committee will need half of that and will be returning \$10,000 back to the town.

### **5. Policy**

#### **5.1 Policy Subcommittee Update:**

Alex made a motion to accept all Hampshire Regional Policies that we have not approved in the policy manual provided the policy committee change specific terms to reflect the single school status. Maria seconded. Motion passed unanimously.

##### **5.1.1 Discussion of Section J policies**

**JA:** The Student Policies goals were tabled until the teachers write vision mission statements.

**JA-E:** Alison made a motion to approve JA-E as amended. Maria seconded. #8: Replace since with Because. #10: Strike (Note: preschool) Motion passed unanimously.

**JBA:** Keep first sentence in 3<sup>rd</sup> paragraph, deleting word when: delete rest of paragraph. Alison made a motion to amend JBA by deleting section of Paragraph 3. Maria seconded. Motion passed unanimously.

**JC:** Maria made a motion to delete JC from policy. Alex seconded. Motion passed unanimously.

**JEB:** Maria made a motion to accept JEB with changes to keep sentence #1 deleting 'in September' from sentence, and delete from 'However' down. Alex seconded. Motion passed unanimously.

**JF:** Maria made a motion to accept JF as revised. Alex seconded. Motion passed unanimously.

**JFE-2:** Alison made a motion to accept JFE-2 as amended. Alex seconded. Motion passed unanimously.

**JFB:** Maria made a motion to accept JFB as revised. Debbie seconded the motion. Motion passed unanimously.

**JFBB:** Added #4 and #5 to JFB to become #11 and #12. Maria made a motion to accept that as JFB and delete JFBB. Debbie seconded. Motion passed unanimously. Changed High School to 6<sup>th</sup> grade.

**Chairman:** John notified the Committee that he has been elected and would not be available to Chair the committee next year.

**7. Adjourn:** Maria made a motion to adjourn at 9:07 P.M. Debbie seconded the motion. Motion passed unanimously.

Respectfully submitted,

Suzanne C. Lemieux

